

## Premises Licence Summary

**Premises Licence Number:**

**PREM1157**

### Premises Details

Postal address of Premises or, if none, ordnance survey map reference or description:	
Grange Farm Weddings & Events	
Grange Farm Hollyhurst Marbury Whitchurch	
Post Town: Marbury	Post Code: SY13 4LY
Telephone Number:	

Where the Licence is time limited, the dates:
Not applicable

Licensable activities authorised by the Licence:
Performance of Live Music Playing of Recorded Music Sale and Supply of Alcohol

The time the Licence authorises the carrying out of licensable activities:
<b>Performance of Live Music</b> Saturday 18:00 - 24:30 hours
<b>Playing of Recorded Music</b> Saturday 18:00 - 24:30 hours
<b>Sale and Supply of Alcohol</b> Saturday 08:00 hours - midnight

The opening hours of the Premises:
Saturday 08:00 - 01:00 hours

Where the Licence authorises supplies of alcohol, whether these are on and/or off supplies:

For consumption on the premises

Name, (registered) address of holder of Premises Licence:

Mrs Sally Charlesworth & Mr Thomas Charlesworth  
Marley Lodge  
Marley Green  
Marbury  
Cheshire  
SY13 4LX

Registered number of holder, for example company number, charity number (where applicable):

Not applicable

Name of designated Premises Supervisor where the Premises Licence authorises for the supply of alcohol:

Sally Charlesworth

State whether access to the Premises by children is restricted or prohibited:

Not restricted

Licence issued: 22<sup>nd</sup> February 2019



Signed by Amanda Fallows  
On behalf of Cheshire East Borough Council

### **Annex 1 - Mandatory Conditions (as applicable)**

1. No supply of alcohol may be made under this Premises Licence –
  - a) at a time when there is no designated premises supervisor in respect of the Premises Licence, or
  - b) at a time when the designated premises supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under this Premises Licence must be made or authorised by a person who holds a Personal Licence.

### **Where a Village Hall is exempt from needing DPS under s.19 Licensing Act 2003**

Every supply of alcohol under the premises licence must be made or authorised by the Management Committee.

### **Mandatory condition where the licence authorises the exhibition of films**

The admission of children to the exhibition of any film must be restricted in accordance with section 20 of the Licensing Act 2003. Admission of children must be restricted in accordance with any recommendation made by the British Board of Film Classification or the Licensing Authority.

### **Prohibited conditions: plays**

1. In relation to a premises licence which authorises the performance of plays, no condition may be attached to the licence as to the nature of the plays which may be performed, or the manner of performing plays, under the licence.
2. But subsection (1) does not prevent a licensing authority imposing, in accordance with section 18(2)(a) or (3)(b), 35(3)(b) or 52(3), any condition which it considers necessary on the grounds of public safety.

### **Mandatory condition: Door supervision**

Each individual engaged in security activities at the premises must either:

- a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- b) be entitled to carry out that activity by virtue of Section 4 of the Private Security Industry Act 2001.

## **LICENSING ACT 2003 (MANDATORY LICENSING CONDITIONS)( AMENDMENT) ORDER 2014**

### **MANDATORY CONDITIONS**

#### **Condition 1**

1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:
  - a) Games or other activities which require or encourage, or are designed to require or encourage individuals to –
    - i. Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - ii. Drink as much alcohol as possible (whether within a time limit or otherwise);

- b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

### **Condition 2**

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

### **Condition 3**

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -
  - a) A holographic mark, or
  - b) An ultraviolet feature

### **Condition 4**

The responsible person must ensure that –

- a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
  - i. Beer or cider: ½ pint;
  - ii. Gin, rum, vodka or whisky: 25ml or 35ml; and
  - iii. Still wine in a glass: 125ml;
- b) These measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c) Where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

## The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1—

- a) 'duty' is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- b) 'permitted price' is the price found by applying the formula—

$$P = D + (D \times V)$$

Where —

- i. P is the permitted price,
- ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

c) 'relevant person' means, in relation to premises in respect of which there is in force a premises licence—

- i. the holder of the premises licence,
- ii. the designated premises supervisor (if any) in respect of such a licence, or
- iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;

d) 'relevant person' means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

e) 'valued added tax' means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **Annex 2 - Conditions consistent with the Operating Schedule**

### **Prevention of Crime and Disorder**

1. A premises risk assessment will be conducted prior to the site opening to the public, this will generate a security policy. Consideration to the final design will be given to minimise crime and disorder.
2. The building will not house any valuables so is not vulnerable to theft. External motion sensing lighting will be fitted. An on-site representative will be present at all times.
3. The premises will be searched carefully before and during events for any suspect packages. Staff will be trained to handle such events and be equipped with police contact details.
4. Daily staff briefing and debriefing will be scheduled. Staff to be trained to handle any situation involving crime and disorder e.g. drugs, weapons, violence, etc.
5. No events will be promoted.
6. Private events only that are pre-booked with admissions numbers pre agreed and managed.
7. Where such hire includes the retail sale of alcohol:-
  - a) Such bookings shall only be accepted with no less than 48 hours' notice.
  - b) Such bookings shall be recorded in a register kept for this purpose and shall be made available for inspection by Police or other authorised officer.

### **Public Safety**

8. We will have clear documented policies and procedures in place to identify public safety risks with measures in place to handle these before opening the venue. A full risk assessment will be completed taking into account public safety by highlighting any potential hazards and methods for minimising these and actions should the unfortunate occur. This will be reviewed every 12 months.
9. First aid boxes will be available. At least one member of staff will hold a first aid qualification.
10. A documented capacity will be set for the premises and pre-booking will control numbers attending each event.
11. Spillages will be quickly signed and cleaned up to reduce risk of slippages.
12. A written policy to deal with accidents and emergencies will be in place to handle such incidents. This will be based on the risk assessment.
13. Fire detection system will be in place with clearly labeled means of escape.
14. There will be a zero tolerance policy to drugs use. Smoking areas will be clearly labeled outside.
15. Outdoor lighting to be provided to reduce trip risk.

16. All staff shall be trained in recognising signs of drunkenness, how to refuse service, the premises' policies, action to be taken in the event of an emergency and conditions in force under the Premises Licence. Documented records of training shall be kept for each member of staff. Training will be refreshed at no greater than 6-monthly intervals. Training records shall be made available for inspection upon request by a Police Officer or an authorised officer of the Council.
17. All staff shall be briefed and made aware of their responsibilities and the relevant company operating procedures before they commence paid duty at the premises.
18. Staff members will conduct regular walkthroughs to monitor all areas to ensure that no problems arise.
19. Staff will regularly remove bottles, glasses and remove any breakages immediately to reduce risk of injury.

### **Prevention of Public Nuisance**

20. Please also note that the project is going through the planning process but has approval from the Amenity & Quality of Life consultee with regards to noise impact. The consultee has actually attended site and had no concerns regarding noise impact to neighbours.
21. We endeavor to be as proactive as possible on this matter and will give great focus on this element in the external and internal design of the venue.
22. We will have clear and documented policies and procedures in place to identify potential public nuisance risks and will implement measures to prevent, respond and manage these risks. This will involve engaging with local residents to ensure that we are acting appropriately and addressing any issues that may occur.
23. There will be a noise management policy in place to enforce sound attenuation. Staff will be trained on the contents of this on which copies will be available for inspection. Bands and DJs will also be made aware of the policy and will be asked to sign up to this.
24. Windows and doors will be kept closed during entertainment times (18:00-24:30, Saturdays only with a focus on summer months). No windows are to be installed on the elevation facing the neighbours. A lobby area will be provided for entrance and exit on the elevation facing the neighbours.
25. A sound limiting device will be used on each event. Speakers will not be wall mounted, but free standing with rubber feet. They will be aimed in the opposite direction to the neighbours. The trained on-site representative will conduct perimeter checks to make sure that noise pollution is acceptable, this will be completed each time a new entertainer takes over. A contact number will be provided to local residents to report any concerns/issues if any occur.
26. Noise and nuisance for arriving and leaving guests will be minimal due to the long private access drive. The drop-off area is right next to the buildings entrance so circa 220m from the nearest neighbour and parking even further away. Arrival times will be pre-planned so arrival will take place over a short window. Due to pre-booked private parties, no queuing for entry will be required. Upon exit the entertainer and on-site rep will encourage all to leave quietly and peacefully, whilst dis-encouraging drink driving. Due to the nature of a wedding it is expected that people will leave gradually throughout the night. However a customer dispersal policy will be used to encourage this including; gradual change in music, reduction in volume, increasing lighting, etc.
27. Prior to the event a list of approved taxi companies will be promoted to each client for guest pre-booking.

28. The only external area accessible for guests will be on the opposite side of the building to the neighbours. No music will be played outside. The on-site rep will monitor the outside area to ensure no excess noise.
29. Although deliveries will be minimal, these will be restricted to working hours.
30. External lighting will be on timers and triggered by motion, so that light pollution is not caused outside of operation hours.
31. Comments about the venue: The premises is located rurally with the nearest neighbour being 220m from the premises building, and only 5 neighbouring properties within 400m. The premises building is separated from neighbours by extensive farm buildings and the altitude is 13m below the nearest neighbour, all of which assist with minimising potential noise impact. Potential noise sources will be from bands or DJ's but these will only take place within the premises that is a contained unit with special care given to minimising impact to neighbours. The following will also be enforced to minimise noise impact: No fireworks, windows and doors shut during playing of music, large soft curtains used to dampen noise, sound limiters, no outdoors music, speakers face away from neighbours and reduce bass to a minimum.
32. No music to be played in the outside area.
33. Noise emanating as a result of entertainment from the premises shall not cause an interference into the enjoyment of any neighbouring properties.
34. All external windows and doors shall be closed whilst entertainment is taking place, except for normal access and egress.
35. The Licence Holder/Designated Premises Supervisor or responsible person nominated by him in charge of the premises shall ensure that any noise as a result of entertainment from the premises shall not cause an interference into the enjoyment of the neighbouring properties.

### **Protection of Children from Harm**

36. No adult entertainment will take place on site.
37. We will have clear and documented policies to identify age restricted risks to the premises and measures to manage, prevent and respond to these risks.
38. There is very limited risk to children due to the nature of the premises offering a venue for weddings.
39. No gambling will take place on site, including gaming machines.
40. A "Challenge 25" policy shall be operated at the premises at all times. The only forms of ID that shall be accepted (at the discretion of the Management) as proof of age are a valid passport, a valid photographic driving licence, a PASS approved proof of age card, HM Services Warrant Card or other reliable photo ID (that has been approved for acceptance by the Police or an Officer of the Local Authority)
41. Publicity materials notifying customers of the operation of the "Challenge 25" scheme shall be displayed at the premises.
42. The Designated Premises Supervisor or Premises Licence Holder shall operate and maintain an up-to-date Register of Refusals of Sale of Alcohol, indicating the date, time and

reason for refusal, which shall be made available for inspection by Local Authority Officers and the Police. The DPS or other responsible person shall check and sign the register once a week. Alternatively an electronic point of sale refusals log shall be kept.

43. A documented training programme shall be introduced for all staff in a position to sell, serve or deliver alcohol. A written record for each member of staff shall be kept of the content of such training and shall be made available for inspection at the request of Local Authority Officers and Police.
44. The DPS or Premises Licence Holder shall conduct six monthly training reviews with all members of staff authorised to sell, serve or deliver alcohol in order to reinforce the training and to promote best practice. A written record for each member of staff shall be kept of the content of such reviews and shall be made available for inspection at the request of Local Authority Officers and Police.
45. A list of persons authorised to sell alcohol shall be kept on site and made available for inspection at the request of Local Authority Officers and Police.

### **Annex 3 - Conditions attached after a hearing by the Licensing Authority**

Not applicable.

### **Annex 4 - Plans**